



CANADIAN STANDARDS ASSOCIATION COMMITTEE MEMBERSHIP APPLICATION

The Canadian Standards Association (CSA) uses the information in this application for three purposes:

- 1) We will assess your qualifications as a potential committee member to assure that CSA's committees contain a fair balance of interests.
- 2) If you are placed on a committee, the contact information provided such as your name, organization, address, email, telephone and fax numbers will be shared with other members (and their constituency) of the same committee, including Committee Information Subscribers, to facilitate the sharing of relevant technical committee information.
- 3) The information will be used within CSA for the purpose of providing member benefits and other related information.

CSA protects the personal information of its members. No information will be rented, tracked, given or sold to any third parties. Please complete all questions and provide us with as much information as you feel will assist us in the selection process. Feel free to attach additional pages if necessary.

For more information on Committee Membership at CSA, please see the 'Information Sheet for Committee Member Applicants' located at the back of the application form.

Please feel free to attach a business card if returning by mail.

Miss Mr. Mrs. Ms. Dr.

Name _____

Title _____

Organization Name _____

Organization Sector

- Construction
- Government
- Academia
- Utility
- Natural Resources and Processing (chemicals, minerals, forestry, transportation)
- Business Services & Professionals (including consultants)
- Health & Pharmaceutical
- Automotive & Transportation
- Manufacturing & Processing (other than automotive)
- Distributor/Supplier (including retail)
- Non-profit Associations & Industry Associations
- Other (specify) _____

Mailing Address _____

City _____

Province/State _____ Postal/Zip Code _____

Telephone - Home () _____ Business () _____

Cell No. () _____ Fax () _____

E-mail _____

QUALIFICATIONS OF APPLICANT:

- a) Please describe your education, experience and areas of interest and attach a brief resume:

Information Sheet for Committee Member Applicants

The Organization

The Canadian Standards Association is a not-for-profit membership-based association serving business, industry, government and consumers in Canada and the global marketplace.

As a solutions-oriented organization, we work in Canada and around the world to develop standards that address real needs, such as enhancing public safety and health, advancing the quality of life, helping to preserve the environment and facilitating trade.

CSA works as a facilitator, bringing together the knowledge and expertise of its members to develop standards needed by society and the marketplace. Committee Members contribute their time and technical expertise, working to reach consensus on the scope and content of a standard. CSA's success in achieving its purpose is dependent on its members and staff working together.

Members of CSA must abide by a set of by-laws that govern the organization and activities of the Canadian Standards Association. A copy of the by-laws is available to all members.

Committee Appointment

Appointment to a Committee shall be based on the following:

- Qualifications of the applicant
- Limiting the size of each technical committee so that the committee is able to function efficiently while representing necessary interests
- Maintaining a balance of interests within the membership of each technical committee

Requirements of Committee Membership

In becoming a committee member, the individual makes a commitment to attend meetings consistently, read and respond to committee materials, return ballots promptly, and work constructively towards the committee's goals.

Types of Committee Membership

Committee members are designated as voting or non-voting (associate). A voting member on a Technical Committee is entitled to vote on the standard under development. A non-voting member designated as an associate member is usually invited to participate in the development of a standard because of his or her expertise. He or she is not entitled to vote on the standard or, at the Association level, to vote on the activities of CSA.

Technical Committees (TC)

TCs provide the expertise to develop the technical content of a consensus standard. They also vote on its technical content. It is a requirement of CSA's policies and directives to have and maintain a balanced committee matrix, which ensures that the appropriate interested stakeholders are involved in standards development.

TC members are also entitled to one vote in elections for Directors of the Association and at General Meetings of the Association notwithstanding that the Committee Member may be a member of a number of boards, councils or other committees of CSA.

Technical Subcommittees (TSC)

TCs may create a TSC to draft the standard, or a significant portion of the standard. In order to maintain continuity and communication between the TC and the TSCs, the chair and other members of the TSC may also be members of the parent TC.

The role of the TSC is to prepare recommendations and/or draft the standard for formal TC approval. It does not finalize the content of a standard or vote on it.

TSC members are entitled to not more than one vote in elections for Directors of the Association and at General Meetings of the Association notwithstanding that the Committee Member may be a member of a number of boards, councils or other committees of CSA.

Committee Information Subscriber

This is a paid CSA Subscription for individuals who may not want or are unable to actively participate as a committee member, but wish to keep abreast of standards development activities in a particular program area or on a standard. Requests for Committee Information Subscriptions can be directed to member@csa.ca.